

## BRIEF HISTORY OF MOONTA AREA SCHOOL

Schooling commenced in the Moonta Township with the opening of the Moonta Primary School on October 10<sup>th</sup> 1877, with the official opening occurring on February 1<sup>st</sup> 1878.

Moonta High School began in 1907 as a “Contin-Watson” class at the primary school. It was one of the first batch of such classes to be established. This class continued until 1910 when the Moonta District High School was founded (enrolment 50) under the charge of W. T. Martin.

Both the Moonta Primary School and the Moonta District High School were officially closed on December 31<sup>st</sup> 1977 with the foundation of our current Moonta Area School on January 1<sup>st</sup> 1978.



### SCHOOL CONTACT DETAILS

Address	Moonta Area School Blanche Terrace Moonta SA 5558
Phone	(08) 8825 2088
Fax	(08) 8825 2609
Attendance SMS Number	0427 861 937
Courier Round	Moonta
email	<a href="mailto:dl.1488.info@schools.sa.edu.au">dl.1488.info@schools.sa.edu.au</a>
website	<a href="http://www.moontaas.sa.edu.au">http://www.moontaas.sa.edu.au</a>

## WELCOME TO MOONTA AREA SCHOOL

It is my pleasure to welcome you to the Moonta Area School

We are a truly dynamic, friendly, vibrant and community oriented school located at the top of Yorke Peninsula. This parent booklet will provide you with information about the school, its programs, newsletters, activities and other relevant information. It won't however be able to answer all your questions. I encourage you to contact the school and arrange a meeting at a mutually convenient time, so we are able to more fully attend to your questions.

Our school has a long and successful tradition of supporting students from Reception to Year 12, using innovative learning practices which empower students to achieve their full potential as successful and valued members of their community.

The staff take great pride in providing a safe and secure learning environment, whilst at the same time providing a full range of dynamic and challenging academic and extracurricular programs.

**The school's vision** is that Moonta Area School will deliver flexible learning to reflect individual needs in a changing world.

Because of this at Moonta Area School you will see:

- ◆ A focus on lifelong learning
- ◆ Teams of committed professional adults
- ◆ Well resourced and environmentally responsible learning areas
- ◆ Individual needs being met through flexible learning
- ◆ Curriculum that is responsive to a changing world
- ◆ Physical, social and emotional well-being is actively fostered
- ◆ Positive school, community and industry partnerships in place
- ◆ Acknowledgement of our heritage.



**KIRSTY AMOS**  
*Principal*

We welcome you to our school and encourage you to make contact with us directly.

Kirsty Amos

Principal

## GENERAL CONTEXT INFORMATION

Moonta Area School is situated in the Copper Coast on Yorke Peninsula. It caters for students from Reception to Year 12.

At Moonta Area School we work together to empower students to achieve their full potential as successful and valued members of their community.

The most basic aim of education is to prepare students for the world beyond school. That is for the world of work or for further study. This is often described as 'Earning or Learning'.

In this context we measure our school's success by the number of students who leave our school for pathways that we deem as successful.

This includes:

- ◆ securing a sustainable job
- ◆ securing an apprenticeship or traineeship
- ◆ acceptance into a course at TAFE or University

The partnership between school, parents and students is vital in achieving successful outcomes and we invite you to work with us in aiming for success for your child.

As a parent you can start the pathway to success by encouraging your child to

- ◆ attend school every day unless if they are sick
- ◆ talk with their teachers or relevant school leaders if they have any problems
- ◆ respect the rights of teachers to teach and other students to learn
- ◆ complete all set tasks including homework
- ◆ be organized, having the equipment and books required
- ◆ be positive and do the best they can with *determination* and *persistence*

### WHO CAN I TALK TO?

Throughout a students' schooling, young people can experience a range of experiences hopefully many more positive than negative. Parents and students sometimes need a staff member to talk to, who can assist them in their daily life at school. At Moonta Area School we have a great group of people who can assist you. I would encourage you to contact the relevant staff member with any questions or issues you may have.

In order to best meet the needs of staff and students from Reception to Year 12, the school is divided into teams. Each team has a leader in charge of the daily operations/curriculum for that part of the school.

The teams for 2019 are:

Team Name	Year Level	School Leader
Early Years,	Years R - 2	
Primary Years	Years 3 - 6	Kelly Harris
Senior School	Years 7 - 12	Wendy Williams

## SIGNIFICANT FEATURES OF OUR SCHOOL

- ◆ Picturesque grounds
- ◆ Heritage administration building
- ◆ Busy, well resourced Community Library
- ◆ Gymnasium available for community use
- ◆ Disabled access and facilities
- ◆ Student Voice
- ◆ Active parent involvement through Governing Council, Parent Group, Learning Assistance Program and classroom helpers.
- ◆ Well resourced computing rooms
- ◆ Support of students at local sporting and academic competitions
- ◆ Biennial involvement in the local Kernewek Lowender
- ◆ Strongly established links between Kindy, Primary and Secondary school, enabling stress free transition from Kindy to Year 12
- ◆ Music Programs, VET Options, TAFE links, Individual Case Management
- ◆ Soon to be finalized purpose built Science, Technology, Engineering and Math (S.T.E.M) facilities.

## GRIEVANCE PROCEDURES

We acknowledge the right of any member of the school community to have their concerns addressed. Using the Grievance Procedures gives all parties concerned the best chance of arriving at a satisfactory result for all concerned.

For ethical and legal reasons, it is important that these concerns remain confidential.

### Step 1

Arrange a time to speak to the relevant member of staff, letting them know what you consider unjust or unfair

### Step 2

If the concern is not addressed arrange a time to speak to someone in the school community that you trust or speak to someone in the school leadership team

### Step 3

If the concern is still not addressed speak to the School Principal, Kirsty Amos

### Step 4

If you are still dissatisfied contact the Education Director or Principal Consultant to discuss your concerns (08 8821 2555)

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# DAILY ORGANISATION

## Daily Times

LESSONS	TIMES
HOME GROUP	8.45 – 8.55
LESSON 1	8.55 – 9.45
LESSON 2	9.45 – 10.35
Recess	10.35 – 10.55
LESSON 3	11.00 – 11.50
LESSON 4	11.50 – 12.40
Supervised Eating	12:40- 12:50
Lunch	12.50 – 1.20
LESSON 5	1.20 – 2.10
LESSON 6	2.10 – 3.00
HOME GROUP	3.00 – 3.05

## SOUTH AUSTRALIAN TERM DATES

<b>2018</b>	29 Jan – 13 Apr	30 Apr – 6 Jul	23 Jul – 28 Sep	15 Oct – 14 Dec
<b>2019</b>	19 Jan – 12 Apr	29 Apr – 5 Jul	22 Jul – 27 Sept	14 Oct – 13 Dec
<b>2020</b>	28 Jan – 9 Apr	27 Apr – 3 Jul	20 Jul – 25 Sept	12 Oct – 11 Dec

### **SCHOOL COMMENCES 2019**

The school year commences on Tuesday 29<sup>th</sup> January. Students are asked to go straight to their new class to commence the new school year.

### **CLASS ALLOCATIONS 2019**

The Principal makes the final decisions in class placement. If you have a grievance concerning your child's class, please speak with Jayne Winter for Reception-year 6 or Sam Schultz for years 7-12

### **SCHOOL OFFICE HOLIDAY OPENING HOURS**

Our School Office will be open to pick up secondary books and for payment of school fees the week before school starts. The dates and times will be advertised at the beginning of each year.

**Parents of Secondary Students** will need to do one of the following, prior to collecting their books:

- ◆ Pay their school fees.
- ◆ Complete a school card application.
- ◆ Discuss and agree to an Instalment Plan with the Business Manager.

We happily accept payment for Primary school fees at the above times. Primary books are given to your child's teacher and will be distributed early in the new school year.

### **SCHOOL FEES**

One of your first bills for the new-year will be our school fees. An invoice will be posted home early January.

### **Payment by Instalments**

Any families wishing to pay their school fees by instalment will need to come into the office and fill in an instalment plan with our Business Manager and be approved by the Principal.

### **School Card Applications 2019**

If you wish to apply for school card a new application must be completed each year. At Moonta Area School we require you to come to the front office with your Customer Reference number and fill in the application form. This must be completed as soon as possible in Term One. If you are unsure if you are eligible, please come and discuss it with our Business Manager.

### What are my School Fees used for?

School Fees contribute to the total school budget, in particular they are used for:

- ◆ All students R-12 are allocated with \$30 of books or consumables including a diary. In the younger years' teachers often opt not to use \$30 on books only but use the funds to purchase other consumables such as paint, glue, scissors, coloured paper etc
- ◆ Funds are allocated to all students for printing and internet usage
- ◆ Tech Studies, Art, Home Ec, IT, PE and Outdoor Ed consumables and hardware
- ◆ Access to all textbooks and library resources
- ◆ Art & craft supplies
- ◆ Photocopied materials and worksheets

### Additional Curriculum items

All families are asked to pay \$25 per student for additional items provided by the school. In the primary years the \$25 covers your child's participation in the performance program. Please note the total cost for these programs is as follows:

- ◆ Four Performances @ \$8 per performance which equals \$32

This is in total a \$32 program of which you are asked to pay \$25 per student. Where your contribution towards these programs is not forthcoming, students will not be able to participate in the programs.

In the Secondary Years (Year 7 – 12) the \$25 covers:

- ◆ An ID card - \$5.00 for each child
- ◆ Printing and internet costs of up to \$35.00 per student depending on year level
- ◆ Seminars - \$5 for each child

### ATTENDANCE

To enable good learning to occur all students are expected to attend school unless they are ill, have emergency family business to attend or the absence has been negotiated with the school.

All absences must be explained by a written note or phone call from a parent/caregiver, and where the absence is longer than three days a medical certificate will be required.

Where a student may be absent for periods longer than 5 days eg. a family holiday, approval for an exemption from school is a requirement. Exemptions can be applied for via an exemption form to the Principal.

If a message has not reached the school before 10:00 am on the day of absence, an SMS message is automatically sent to parents, who are asked to respond either by a reply SMS (0427 861 937), phone call or a diary note.



## DAILY ORGANISATION

### **BANKING**

Each class/home group makes use of this service for those students who wish to bank. Monies to be banked and passbooks are brought to school by students on Tuesday morning, and given to their teachers who will organise for them to be passed on to be processed.

Application forms are available from the school office.

Passbooks are returned to students later in the week.

### **BUS**

One privately owned bus services the school.

To be eligible to travel on the bus, students must live 5km or more from Moonta Area School, with Moonta being their closest school.

If you live 5km or more from the school, but the bus does not service your area, you are eligible for a travelling allowance.

### **CANTEEN**

The Moonta Area School Governing Council operates the canteen. Its purpose is to provide nutritious food for students at economical prices. A committee of the Governing Council oversees the running of the canteen that is managed by a paid manager.

The profits from the canteen are shared by the school and used to develop and improve school facilities.

Students are expected to behave in a quiet, orderly manner at the canteen and to show courtesy to the people working there.

We rely on daily voluntary help from parents to operate the canteen.

*If you are able to offer voluntary help in the canteen please telephone the school on 88252088 or respond to the appropriate circulars that are sent home four times per year. Noeleen Cope is our Canteen Manager.*

### **Ordering lunches**

- ◆ R-9 students are to order their lunch during home group and place in the class basket.
- ◆ Students in Year 10-12 will be asked to order their lunch directly from the canteen each morning
- ◆ R-9 lunches will be delivered to their class while Year 10-12 are asked to collect their lunch from the canteen

## DAILY ORGANISATION

### Buying at recess and lunch times

- ◆ Students are able to purchase snacks at recess and lunch times from the canteen
- ◆ The canteen will promote healthy eating which we hope will impact positively on student health.
- ◆ All schools have a duty of care for all students – as a result of students staying within the grounds at breaks we will be able to monitor the activities of all students at all times.
- ◆ The profits from the canteen will be reinvested into school facilities.

**STUDENT ARE NOT ALLOWED TO LEAVE SCHOOL GROUNDS  
AT BREAK TIMES**

### COMMUNITY LIBRARY

Moonta Community Library is a joint use facility located in the stone admin building of the school. The staff, two teacher/librarians a community library assistant and a school library assistant, provide a full range of library services for the school and wider community.

It is free to join the library and besides books we also provide free Internet access (including wireless) and computer use, DVDs and CDs, magazines, newspapers, photocopying, a special area for parent resources and much more.

The library is open for school use each day of the school term and the following community hours apply all year round:

Sunday	1.30pm - 4pm
Monday	Closed
Tuesday	9am - 4pm
Wednesday	9am - 4pm
Thursday	9am - 6pm
Friday	9am - 4pm
Saturday	Closed

The library is closed on Sundays of long weekends and from December 25<sup>th</sup> to January 1<sup>st</sup> inclusive.

To renew your resources or for more information call us on 88 251511.

### **STUDENT WELLBEING LEADERS (SWL)**

Student Wellbeing Leaders are qualified teachers with additional professional knowledge, skills and experience for promoting wellbeing and learning.

SWL's

- ◆ Teach
- ◆ Provide resources and support to develop wellbeing
- ◆ Strengthen family/school relationships
- ◆ Build connections between families and community support services.

SWL's are available to work with members of the school community on learning and behaviour matters. They can arrange to meet you at school or in the community.

### **EMERGENCY CONTACT**

At the time of enrolment and at the start of each school year, parents/caregivers are asked to provide a telephone number through which they may be contacted during the day. We may need to contact parents if a student becomes ill, has an accident or if there are behavioral concerns

#### Emergency Contact for Sickness or Accidents

In the case of illnesses or an accident, a School Services Officer trained in First Aid assesses whether a student can be treated at school and return to class or needs to go home. Given that we only have limited facilities; we will attempt to make arrangements to send a student home if they need ongoing monitoring.

In extreme emergencies, an ambulance will be called and we endeavor to contact parents immediately.

#### Emergency Contact for Inappropriate Behaviour

Moonta Area School strives to provide a safe, orderly and productive environment for learning. Behaviour which respects the rights of all students to learn and teachers to teach is fundamental to all students' success at school.

Students will be sent home from school if they are unable to accept staff support to regulate.

## DAILY ORGANISATION

Please inform the school if there is any change in the health status of your child or your emergency details change (phone number, address etc).

### HEALTH/MEDICATION

#### Asthma

Parents/Caregivers of children who suffer Asthma need to provide a Health Care Plan for their child's Asthma management which has been completed by their doctor.

It should be noted that this is a legal requirement of DECD.

#### Infectious Diseases

For information about infectious conditions, please contact the school office, your doctor or the Public Health Department.

#### Medication

Our procedures are for the protection of all children and staff.

All medication brought to school is to be kept in the First Aid area for Reception to Year 6 students. Year 7 – 12 students may keep their own medication except Epi-pens. When sending medication to school, parents must supply it in packaging that has

the prescription label on it, stating:

- ◆ Name and class
- ◆ Name of medication
- ◆ Dosage – when and how much
- ◆ Expiry Date

Any other medication ie those that are not prescribed by a doctor eg Panadol, cannot be kept at the school. Parents/caregivers are required to come to school to administer non-prescribed medication themselves.

If you have any queries, please don't hesitate to contact us.

### HOUSE COMPETITION

There are three houses – Eyre (green), Flinders (red) and Monterra (blue). They compete at our Annual Sports Day held in Term 1.

Students are allocated to House early in the year they enroll and usually stay with that House for the whole of their schooling. Students from the same family are placed in the same school house.

Sports house shirts are available to be ordered and purchased from the front office.

### INDEPENDENT STUDENT STATUS

An enrolled student at Moonta Area School is regarded as an independent student if they are beyond school leaving age and:

- ◆ are living separately from their recognised legal parents/caregivers and written confirmation from the guardians indicates this or Centrelink recognises them as independent
- ◆ over the age of 18 years and living independently of their recognised and legal parents/caregivers
- ◆ over the age of 18 years, living at home and written confirmation from the legal parent/caregiver indicates the student is to be regarded as independent.

An Independent student will be required to:

- ◆ enter into a formal agreement with the school to follow the policies and procedures of the school as stated on the agreement
- ◆ attendance to lessons and events are able to be negotiated where possible but procedures for entering and leaving the school will be strictly followed
- ◆ full time independent students will be part of a regular Home Group, or if part time enter and leave the school as procedures indicated
- ◆ complete required tasks, pay fees where appropriate, and be responsible for fulfilling the obligations of an adult student at Moonta Area School

### INTERNET USAGE

The Internet is available to students at Moonta Area School to support their research and learning activities. Students are permitted to use the Internet for research, educational activities, sending and receiving E-mail. Only material relevant to educational outcomes may be accessed/downloaded.

The Internet is not centrally managed. Information is not regulated and the school does not have control over information available on the Internet. Whilst staff will oversee student use of the Internet, it is the student's responsibility to adhere to the school's "Acceptable Use" policy and use the Internet in an appropriate manner.

It is not possible to supervise all students all the time while they are using this resource. Therefore, students are expected to follow this policy sensibly and responsibly.

## DAILY ORGANISATION

Moonta Area School does not accept any liability, which may result from any student's unacceptable or unethical use of the Internet.

When you enroll your child/ren you are given a copy of our Internet Use Agreement and you are asked to sign the agreement acceptance with the enrolment form.

### LAP

The Learning Assistance Program is a program in which identified children receive quality time with an adult. In this time, the adult may help the child with their schoolwork, read to them, and play games or do one of many activities negotiated between the adult/child and the child's teacher.

We welcome interested parents, or caregivers, grandparents, or community members who could devote a couple of hours each week to an individual child.

### LOCKERS

All secondary students are required to have a sturdy lock for their locker. Locks are available at a reasonable cost from the front office. A "spare key" is to be given to their home group teacher.

Where a student loses both keys and is unable to access their books and equipment for the day, the lock will be snapped using bolt cutters to avoid disruption to the learning program.

### LOST PROPERTY

Lost property is kept in a box in the front office. If you have lost something, please check in this box, as many things are left unclaimed.

### MONEY AND VALUABLES

It cannot be guaranteed that money and valuables are completely secure within the school community.

Any valuable items or money is brought to school at the student's own risk.

Therefore it is strongly recommended that:

- ◆ Students carry only an amount of money necessary for within the school day e.g. lunch money.
- ◆ Money for camps/excursions should be paid into the school office before school.
- ◆ No money or valuables should be left in lockers and bags
- ◆ Where it is unavoidable that an item be brought to school, that it is left at the school office for safekeeping.

### NEWSLETTER

The school Newsletter is published three times a term (Weeks 2, 6 and 10) on Thursdays and emailed home. Families may request a hard copy.

The newsletter is also posted on the school web site, [www.moontaas.sa.edu.au](http://www.moontaas.sa.edu.au) in the 'Latest Newsletter' section.

### PARENT INVOLVEMENT

If you would like to get actively involved in our school, there are a number of ways in which to do this. You could:

- ◆ Help in your child's classroom – please see your child's teacher
- ◆ Join Parent Group– please see the office staff for contact details
- ◆ Be a LAP volunteer
- ◆ Join Governing Council – nominations are called each year in March through the Newsletter
- ◆ Help in the Canteen
- ◆ Help in the Library – please see Library staff
- ◆ Talk to a staff member if you have skills/talents you would like to use in other ways at the school.

### Helping in Your Child's classroom

Help in the classrooms is appreciated. Please contact your child's teacher about how you could be involved. This may include-

- ◆ Listening to children read
- ◆ Teaching children how to make craft items
- ◆ Helping with cooking
- ◆ As a helper on excursions or camps

**Please note that all volunteer will need a National Police check.**

### PURCHASES

We have the following items that can be purchased through our School office:

- ◆ School hats
- ◆ School jumpers & school tops
- ◆ School Dresses (Orders taken term 3 each year)
- ◆ House sports tops (Orders taken term 3 each year)
- ◆ Stationery items, eg pens, pencils, exercise books.
- ◆ Library bags

### RELIGIOUS EDUCATION

Each term, classes from Years R to 6 participate in Religious Education lessons. These lessons are organised through the Interchurch Council of Northern Yorke Peninsula.

Parents are able to withdraw their children from these lessons by contacting their child's class teacher.

### **STARTING SCHOOL**

Starting school is an exciting time for families and children as our youngest citizens take early steps on their journey through education and on to the rest of their lives. From 2014, Moonta and the rest of South Australia will have the same first day of school for all children. This will be the first day of Term One.

If your child turns five before 1st May, they will start school on the first day of term one in that year.

If your child turns five after 1st May, they will start school on the first day of term one the following year.

The minimum age for starting school will be four years and eight months from 2014. Having the same first day of school means that every child is guaranteed four terms of reception before they go on to the rest of their primary schooling.

It will also mean a more stable environment for children with fewer changes to classes throughout the year.

### **STUDENT DIARIES/COMMUNICATION BOOKS**

Regular communication is encouraged between school and home. All students will be issued with a communication book or diary.

As such all students are required to keep an official school diary that provides a day-by-day record for student, parent and teacher use.

School Diaries have many purposes including the following:

- ◆ assist students to organise their homework and assignments by developing good time management
- ◆ remind students of due dates for projects and assignments
- ◆ allow students to record marks for tests, assignments and projects
- ◆ aid communication between home and school
- ◆ keep a record of out of class movement and absences from school

Students are expected to maintain their diary in a neat and tidy manner free of graffiti and other inappropriate material.

Students will be expected to replace diaries that do not conform to required standards.



### **STUDENTS DRIVING TO AND FROM SCHOOL**

As our students are young and inexperienced drivers, Moonta Area School does not encourage the transport of other students, apart from siblings, to and from school as passengers. Where parents wish to approve of such a situation, the student driver is to seek signed permission from both their parent/s and the parent/s of the proposed passenger in writing.

Students drive to and from school at their own risk and the school accepts no responsibility for the manner in which a student drives. If it becomes clear that a student is not driving in a responsible manner, the school will then seek to contact parents and communicate concerns.

All notes giving students written permission to leave early or carry passengers are to be written in the student diary and shown to the Senior School Assistant Principal.

### **STUDENT REPORTS**

#### **Achievement**

A student's achievement in each area of study will be recorded as:

- A** – Your child is demonstrating **Excellent** achievement of what is expected at this year level.
- B** - Your child is demonstrating **Good** achievement of what is expected at this year level.
- C** - Your child is demonstrating **Satisfactory** achievement of what is expected at this year level.
- D** - Your child is demonstrating **Partial** achievement of what is expected at this year level
- E** - Your child is demonstrating **Minimal** achievement of what is expected at this year level

### **REPORTING SCHEDULE YEARS R - 12**

#### **End of Term 1**

Progress Reports are completed to provide student progress at that stage. Progress Reports will indicate Effort, Time management and Progress Towards Achievement Standard using word equivalents (eg Excellent, Good, Satisfactory, Partial, Minimal). Progress Report will also include attendance.

Parent/Teacher Interviews take place in Week 10 to hand out Progress Report

### **End of Term 2**

Progress Reports are completed to provide student progress at that stage. Progress Reports will indicate Effort, Time management and Progress Towards Achievement Standard using word equivalents (eg Excellent, Good, Satisfactory, Partial, Minimal). Progress Report will also include attendance.

Parent/Teacher Interviews take place in Week 10 to hand out Progress Report

### **End of Term 3**

Progress Reports are completed to provide student progress at that stage. Progress Reports will indicate Effort, Time management and Progress Towards Achievement Standard using word equivalents (eg Excellent, Good, Satisfactory, Partial, Minimal). Progress Report will also include attendance.

Parent/Teacher Interviews take place in Week 10 to hand out Progress Report

### **End of Term 4**

#### End of Year Descriptive Reports

The end-of-year report should reflect student achievement across the whole year. These reports will include a comment for each subject area.

Where a student is not at school to receive their report, it can be collected from the Community Library during the holidays.

## DAILY ORGANISATION

At the end of Terms 2 and 3, students have interviews. This is designed to give students and parents an indication of how the student is progressing at the mid-way point of the semester. At this mid-way point, students can still impact on their end of semester grade by either maintaining their effort or by realising that more effort is required.

At the end of Terms 2 and 4, students receive an end of semester report. This report is a grade that reflects their level of achievement for that semester in each Area of Study. The grades in the end of semester report are used to determine end of year achievement awards.

For students at risk of not meeting standard, a mid term letter is sent home to advise parents.

We welcome opportunities to talk to parents and students about student achievement and encourage parents to ring to make an appointment to discuss any issues they may have. We have found that these interviews achieve the best outcomes when parents, teacher/s and the student all meet together.

### **STUDENT VOICE**

Student Voice is an active and vital component of the school. It endeavors to promote leadership skills amongst the students and encourages students to be active participants in the policy making and school decision making processes.

There are two main student voice teams. The Student Voice executive, consisting of Years six to twelve students and the R-6 Action Group, consisting of Reception to Year six students.

**The Student Voice Executive** selection is decided by an application process. Students submit an application to a panel, consisting of a Parent Club Representative, Governing Council Representative, 1 staff member, 2 students and one past student. (a past SVE member or a School Captain) Nine students are selected from the applications.

**The R-6 Action Group** selection is completed in classes. Two students (One boy, one girl) are selected, per class, on the skills required to be a member of the committee. Each semester a new committee is elected by their class. All leadership positions are announced at the term one, week 5 assembly.

## **YEAR R-6 SWIMMING**

The annual swimming program will be held in Weeks 6, 7, or 8 of Term 4 at the Moonta Bay Jetty.

## **INSTRUMENTAL MUSIC**

Students have the opportunity to participate in a number of instrumental music programs:

DECD provides tuition for interested students in a number of instruments eg flute, clarinet, saxophone. To participate in this program, students need to be in Year 5 or older and be prepared to commit to a minimum of two terms.

The tuition is free but families are required to provide the instrument or pay hire fees. Expressions of interest are circulated at the end of each year.

## **SECONDARY CURRICULUM**

### **2018 SUBJECT SELECTION**

The school's curriculum is divided into full year courses, semester courses that are two terms or term courses.

### Core/Compulsory Subjects - Full Year Courses

Year 7	Year 8	Year 9	Year 10
English	English	English	English
Maths	Maths	Maths	Maths
Science	Science	Science	Science
History	History	History	History
Geography	Geography	Geography	Personal Learning Plan
Technology Studies	Technology Studies	Technology Studies	Physical Education
Art	Home Economics	Home Economics	
Health	Art	Art	
PE	Health	Health	
Digital Technologies	Physical Education	Physical Education	

### Year 10 Choice Subjects

In addition to the compulsory subjects Year 10 students also need to study two choice subjects in each semester. Choice subjects include:

Art, Hospitality, Information & Communication Technology, Technology Studies, Outdoor Education and Physical Education opportunities to specialise in nominated subjects.

The school delivers a wide range of subjects face to face, but can also access other subjects through Open Access or through local delivery from neighboring schools.

Year 11, students must study a Literacy subject for a whole year – English, English Essentials and a Numeracy subject for a minimum of a semester – Mathematics, General Mathematics and Essential Mathematics in addition they must choose five other subjects from the Arts, Business, Enterprise and Technology, cross-disciplinary, Health and Physical Education, Humanities and Social Sciences, Languages, Sciences or VET learning areas.

Year 12 students must undertake the Research Project and choose four other subjects if they wish to gain ATAR score in order to apply for a university position, or three other subjects if they don't wish to apply for a university position. The choice subjects come from the same learning areas available to Year 11's and may include VET courses at Certificate III level or higher.

A list of possible subjects for Year 11 (SACE Stage 1), and Year 12 (SACE stage 2), can be found on the SACE website – [www.sace.sa.edu.au](http://www.sace.sa.edu.au)

### **Vocational Education & Training (VET)**

Moonta Area School is part of a cluster of schools working with Kadina Memorial School which is the 'Lead School' of the DECD Trade School Strategy.

The school will offer Certificate I & II courses in Hospitality and Automotive as well as have access to a wide variety of VET courses through the Trade School. The school will increase learning opportunities for students interested in the world of work by increasing opportunities for students to:

- ◆ Become School-based Apprentices
- ◆ Participate in structured work placements
- ◆ Study certificate courses

In all cases we aim to blend school opportunities with work opportunities, ensuring that work opportunities can be credited towards students school assessment

## **What Is A School Based Apprenticeship?**

A School Based Apprenticeship or ASBA is an apprenticeship that takes place for 1 or 2 days a week enabling students to both work in the workplace and continue their school studies. Moonta Area School has the services of an Apprenticeship Broker assistant who can assist students explore this possibility

If you are a student interested in a School Based Apprenticeship or are an employer who may be prepared to host a School Based Apprentice please contact the Wakefield Apprenticeship Broker assistant based at Kadina Memorial School Hannah Dayman on 88210 0100 or email [hannah.dayman461@schools.sa.edu.au](mailto:hannah.dayman461@schools.sa.edu.au)

## **SPECIAL EDUCATION**

Class teachers (in consultation with parents) refer students who have specific difficulties with learning to the Guidance Officer who will discuss, observe and assess the student's ability with regard to learning. Students can also be referred to agencies supporting those with physical impairment and/or visual or hearing impairment.

If a student meets the criteria of the *Students with Disabilities Policy*, they may be allocated varying degrees of support to assist the student to access and participate in a curriculum more appropriate to his/her needs.

For these students a Negotiated Education Plan is developed with parents, teachers and agency staff. This plan is reviewed annually. Class teachers use these to develop specific programs that may in part be supported by SSO's in the mainstream classroom/a special class or in a withdrawal situation.

Programs may include:

- ◆ Modified curriculum in mainstream
- ◆ Part time programs
- ◆ Community based activities
- ◆ Individual life skills programs

## **SCHOOL SUPPORT SERVICES**

The school has limited access to the services of:

- ◆ Speech Pathologists
- ◆ Social Workers
- ◆ Guidance Officers and Special Education Teachers
- ◆ Behaviour Management and Interagency Support.

Where additional support is considered necessary, parents will be consulted. Every effort will be made to provide the support considered necessary for children.

## STUDENT INTERVENTION

Intervention programs at Moonta Area School are used to support students either needing extension or experiencing difficulties with learning



Programs include:

- ◆ Specific SSO support in Classroom Literacy times
- ◆ Specific purpose small groups (Reading, Writing, Spelling and Maths)
- ◆ Phonemic awareness
- ◆ Coordination programs
- ◆ Speech and Communication: Specific individually designed programs for students identified by Speech Pathologists
- ◆ Rainbow Reading: - A tape-facilitated program aimed at developing independence and self-monitoring with fluent and expressive reading.
- ◆ LAP: - A program to develop social behavioural and academic aspects of children's development. Volunteers from the community run this program.
- ◆ Developing modified curriculum
- ◆ Accessing specific tutoring for subject areas.

## DECISION MAKING BODIES

### **GOVERNING COUNCIL**

The Governing Council consists of representatives of parents, teachers, students and community representatives with the majority of members being parents.

Governing Council shares the responsibility with the principal and staff for educational and management issues in the school including the Site Improvement Plan.

The Council currently meets first Wednesday of the month; observers can attend any meeting of the Governing Council.

### **DECISION MAKING COUNCIL**

Our School Decision-Making Policy respects the rights of every individual to be part of the school decision making.

Any member of the school community can initiate changes or make suggestions. The process for this process is to:

- ◆ Write a proposal (the proposal forms are available at the school office)
- ◆ Submit your proposal to the school office
- ◆ It will then be processed so that it can be submitted to the Decision Making Committee which meets each week
- ◆ Alternatively if you are concerned about a proposal you see displayed in front office – you are most welcome to attend the meetings to listen and/or voice your opinion.



## Behaviour Policy

### Rationale

Moonta Area School encourages success for all students by supporting and providing many opportunities for academic, social and physical learning experiences.

***We continually strive to develop partnerships between staff, students, and their families, friends and community in order to maintain acceptable expectations and consequences for student behaviour.***

Our school exists to provide a balanced curriculum in a caring community where differences in people are valued and respected and where striving for excellence is encouraged.

### **New Student Wellbeing and Behaviour Support Policy**

School staff and Governing Councillors have been working solidly throughout the year to revise our School Behaviour Policy.

Big picture agreements that have been reached to date are:

- Policy and practice will aim to understand all behaviour and respond to it in constructive ways
- There will be a firm and fair approach when responding to misbehaviours
- There will be an emphasis on students taking responsibility for their behaviours and making things right when needed
- Logical consequences will be applied - clear, concise and complementary to restorative work
- Students engaging in minor misbehaviours will be supported to get back into their learning as soon as possible
- When students are not able to settle in a reasonable time frame, and continue to disrupt the teaching and learning program or are putting the safety of others at risk, parents will be asked to collect them

If you would like to have a look at the full policy please go to our website, go to the Curriculum page and then click on:

“MAS Student wellbeing and Behaviour Development Policy”

## **MOONTA AREA SCHOOL DRESS CODE**

Moonta Area School Governing Council has determined the following dress code for our school. This policy is in line with the DECD Administrative Guidelines, 10 April 1997.

### **Exemption**

The Principal may exempt students from the dress code (upon written request from parents) on the following grounds:

- religious
- cultural or ethnic
- new students (time to purchase, wear previous uniform)
- itinerant students
- financial hardship
- medical or family sickness
- any other grounds determined by the Governing Council

### **Non Compliance with the dress code**

1. Uniform Stamp from a school leader is put in student's diary/communication book. It is recorded formally in a book and a conversation is had with the student regarding the non-wearing of uniform
2. Phone call is made to parent/care-giver
3. Formal letter is sent home
4. Student is given the option to go home or get changed at school into a uniform given to them for the day.

### **Costs of the dress code**

We aim to keep the costs of the dress code as low as possible. This is achieved by:

- expecting students to wear colour rather than set brands.
- Second hand clothing service.
- bulk buying of clothing by the school eg school jumpers, hats, polo shirts.

### **Availability of approved clothing**

- Approved items of clothing are available at local stores – YP Uniforms, Marshall's Menswear, Target Kadina, Sports Power Kadina
- School jumpers, bucket hats, polo shirts are available to purchase at the front office.

### **Expectations of all students**

#### **Pants, Shorts**

Plain navy track pants (with no stripes)

Plain navy shorts – no jeans to be worn

## **Skirts, Dresses**

Winter weight blue pleated skirt

Summer school uniform

Plain navy skirt

## **Shirts**

Plain white cotton shirt to be worn only with school winter skirt

Plain navy polo shirt

Navy or light blue skivvy

Shirts or jumpers designed for other organisations e.g. sporting bodies are not to be worn unless they fit within the guidelines.

Special Interest Groups may be able to identify themselves by adding names and design only to existing navy blue polo shirts.

Year 12's only may be permitted to have own top as long as it keeps within the school colours.

## **Jumpers, Jackets**

Plain navy woollen jumper or windcheater

School windcheater (new material slightly different design) or school jacket

Plain navy jacket

Any jacket may be worn to and from school and at break times during inclement weather.

## **Socks**

Navy or white socks

Navy tights.

## **Shoes**

Practical, sensible shoes worn with socks

Sandals with or without socks

No backless shoes to be worn.

## **Hats**

As reflected in the sun smart policy – Term 1, 2, 3 and 4

No beanies or caps to be worn.

## **Sport's uniform (Years 8 to 12)**

Sports Day house coloured tops may be purchased to wear for Physical Education lessons.

## **HOMEWORK PROCEDURES**

All students from R-12 at Moonta Area School are set homework each school night Monday to Thursday.

### **YEARS R – 6**

All students in R-6 should be reading (readers in the younger years) for homework every night.

Other appropriate activities could include:

- ◆ Learning their spelling words
- ◆ Work as set by the teacher
- ◆ Finishing off tasks
- ◆ Learning tables as they get older

Homework in Years R-5 may be up to 20 minutes per night but is not set on weekends.

### **YEARS 7-9**

Homework will be a required part of most subjects. In these subjects, homework will be set twice per week.

For students in years 7 the class teacher will coordinate the homework expectations.

### MOONTA AREA SCHOOL MOBILE PHONE POLICY

Moonta Area School – Electronic Communication Devices Policy (including mobile phones, ipods, iphones etc)

The following rules apply with respect to electronic communication devices (ECD)

- They are brought to and kept at school, and used entirely at their owner's risk. The school cannot accept any responsibility for theft, loss, damage or health affects (potential or actual) resulting from device use. Students and parent should recognise, however, that electronic communication devices are highly-prized target for theft and accordingly, phones should always be stored in a safe and secure place.
- Parents and students should ensure that such devices are properly and adequately insured as personal property.
- Electronic communication devices must be switched off during lessons, private study time or during examinations and when they are stored in locker or school bag. They should not be used in any manner or place that is disruptive to the normal routines of the school or to other people (and preferably kept out of sight). Usage includes the sending and receiving of text messages and data.
- Devices may only be used in class with the direct permission of the supervising teacher.
- Usage on camps & excursions is to be decided by the supervising teacher/s prior to departure and parents will be informed through camp letters (while on camp same rules apply).
- Any student that is feeling unwell at school and needs to go home must arrange this through the front office. **Under no circumstances may a student use an ECD to contact home and make arrangements to leave unless through the front office**, where our normal sign out procedures need to be followed.

Any inappropriate usage will lead to confiscation.